

KEMRI INTERNSHIP AND ATTACHMENT INFORMATION SHEET

GENERAL INFORMATION	
INTRODUCTION	<p>The institute is committed to providing the youth with opportunities to acquire, sharpen their knowledge and gain technical/practical skills to complement their studies in order to enhance their employability in line with the Kenya vision 2030.</p> <p>Attachment is provided to students from Government recognized learning institutions.</p> <p>Internship is provided to graduates (Diploma or Degree) from Government recognized learning institutions.</p>
ATTACHMENT Eligibility and Duration	<ul style="list-style-type: none"> • The Institute attachment program runs on a quarterly basis and our intakes are in the Months of January, April, July and October. • Only attachees from Government recognized Training Institutions shall be eligible for intake. • Attachments opportunities are offered to students during final year or year preceding the final year of study. • Attachment shall be undertaken only once during the course.
ATTACHMENT Application Requirements	<ul style="list-style-type: none"> • Students are required to make applications at least one (1) month prior to the attachment period. Application letters should enclose;- <ul style="list-style-type: none"> ➤ Valid letter from leaning institution, ➤ Day time telephone contact ➤ Details of an Accident Insurance Cover ➤ Application letters to be addressed to: The Director General-KEMRI, (Attn: Training Office). <p>Due to the large pool of applications that are usually received, only selected students are contacted.</p>
INTERNSHIP Eligibility and Duration	<p>The Internship Program is for young people who have graduated and have been issued with relevant certificates:-</p> <ul style="list-style-type: none"> • Internship vacancy announcements are circulated on the Institute's website. • Applications are only received and considered when the advert is posted and open. • The intern shall make a formal written application to the Director General - KEMRI.

	<ul style="list-style-type: none"> • He/she should not be in any learning institution at the time of application. • Internship will be undertaken only once. • Internship duration is between one to twelve (12) months and is non-renewable. • Retirees and those who lose formal employment are NOT eligible.
<p>INTERNSHIP Recruitment & Selection</p>	<ul style="list-style-type: none"> • Depending on the internship needs a total number of internship vacancies is established. • An advert is placed on the website and on the local Newspapers. • Applications are considered from those who meet the eligibility criteria and depending on the internship fields available. • A competitive selection process based on merit, distribution of subject areas of available internships, gender balance, regional balance and people living with disability. • Successful candidates are notified and issued with offer letters.
<p>INTERNSHIP Terms of service</p>	<ul style="list-style-type: none"> • All persons performing internship are required to have Personal Accident and Medical Insurance Covers at their own cost. • Interns are expected to adhere to the Institute rules and regulations. • During their period of engagement, a monthly stipend is provided at prevailing Government rates.

DEPUTY DIRECTOR, HUMAN RESOURCE MANAGEMENT