



**KENYA MEDICAL RESEARCH INSTITUTE
VACANCY ANNOUNCEMENT**

Opening date: 21st January, 2022

Vacancy No. CGHR/226/11/21

Program Description: This Program is collaboration between Kenya Medical Research Institute and the US Centers for Disease Control and Prevention (CDC) whose remit is to conduct research in Malaria/HIV and other diseases. Due to its continued growth, the Family Health Unit at KEMRI-CGHR, Kisumu, has a vacancy in Pregnancy Risk Stratification and Measure Alliance (PRiMA) study for the following position.

Position: Clerk- Labor monitors (8 Position) **KMR 10**

Location: Kisumu and Siaya

Requirements

- O-Level secondary education with a minimum grade of a D+ (plus)
- Good command of English, Kiswahili and Dholuo in written and spoken
- Ability to write brief reports and keep records.
- Previous experience in research in Maternal and newborn research and service delivery.
- Willingness to devote additional time to work including working during weekends, public holidays and night shifts.
- Demonstrated ability to communicate effectively with members of the community and health facility staff
- Knowledge of GCP principles

Job Description

The clerk (Labor monitor) will be responsible for monitoring study participants through labor process and document study data using appropriate study tools. They will also support Screening, consenting and enrolment of study participants as well as collection of relevant information to facilitate follow up and retention and ensure that these tasks conducted in the highest standards possible as per the FHU study protocols and GCP. S/he must be flexible and work within the existing structure, in a professional and ethical manner with competence, accountability and integrity.

Specific Tasks and Responsibilities

- Follow up and track study participants due for delivery then plan for deliveries and data collection.
- Support monitoring study participants during labor in the respective facilities and record study labor and pregnancy outcome data.
- Collection of accurate intrapartum data from the study participants in line with the standards and guidelines set in the study protocol

- In coordination with community team and MOH team, schedule and prepare a work plan for phone calls, home follow up visits and reminders for scheduled intrapartum and related follow-up visits for participants
- Checking ANC/PNC registers to verify if all pregnant mothers can be approached and enrolled if eligible
- Administer the consenting process and enroll participants in the study.
- Taking a detailed locator for all the enrolled participants
- Ensure that all the relevant case reports and appointment cards are administered appropriately, and all research questions are asked when interviewing each participant
- Check questionnaires for accuracy and completeness at the end of interview sessions
- Keep clean and comprehensive records of study visits and their outcomes
- Conduct debriefing with each study participant at the conclusion of interviews
- Ensure that one has requisite supplies in time
- Adhere strictly to the project deadlines for completion of duties assigned
- Attend all the routine study meetings in time and with progress reports as appropriate
- Any other duties assigned/ delegated from time to time by your immediate supervisor.

Terms of Employment

This is a six (6) months fixed term contract. Compensation is as per the stated salary grade.

Applications should include the following:

- Letter of Application (**indicate vacancy number**)
- Current Resume or CV, with names and contact information
- 3 letters of reference from referees listed on the CV
- Copies of Certificates or transcripts

Apply to Deputy Director, CGHR, PO Box 1578-40100, Kisumu not later than 10th February , 2022. Submit your application including documents via Email address cghr@kemri.org

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER; WOMEN AND DISABLED PERSONS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS SELECTION PROCESS INCLUDING APPLICATION, INTERVIEW MEETING AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY TO RELEVANT AUTHORITY.

Only short-listed candidates will be contacted.