



KENYA MEDICAL RESEARCH INSTITUTE VACANCY ANNOUNCEMENT

Opening date: November 8, 2022

Vacancy: CGHR/317/09/22

Project description: Base is a platform created to serve collaborative projects with shared facilities and equipment in Kisumu, Siaya, Busia and Homabay Counties. Base has a vacancy in the ICT section as stated below:

Position: ICT OFFICER (Network Administrator) KMR6, 1 position

Location: Kisumu, Kisian

Reporting to: Senior ICT Officer

a) Job Specification

This is the entry and training grade for Degree holders in this cadre. An officer at this level will work under the supervision of a senior officer.

Duties and responsibilities:

- Design, setup and configure complex switching environments, wireless networks (that support secured access and the ability to support voice and video applications) and Firewalls, VPN Concentrators and security appliances for access to vital mission critical applications.
- Maintain network security through proper configuration of VPN and Firewalls.
- Maintain the LAN and its associated components (switches, structured cabling, power provisioning, etc.) and both the wired and the wireless network inclusive of performance, security, throughput and upgrades.
- Implement multi user environments, including IP address schemes, DNS, WINS, Ether-Channel.
- Provide technical assistance and support to internal staff.

- Develop and implement upgrades by developing, testing, evaluating and installing enhancements.
- Create and maintain comprehensive documentation for implemented infrastructure and networks.
- To ensure that all work and changes to infrastructure components are performed in such a way as to minimize disruptions to existing ICT services.
- To keep track of KEMRI's infrastructure assets and ensure that the infrastructure and data is kept secure at all times.
- To ensure that technology is used, managed and supported in accordance with KEMRI'S standards, policies and procedures.

b) Person Specifications

For appointment to this grade an officer must have:

- Bachelor's Degree in any of the following disciplines: Information Technology, Computer Science, Computer Engineering or any other relevant and equivalent qualification from a recognized Institution.
- Professional certification such as (at least two) CCIE, CCNP, CCNA, Network + CISM Operating systems, Office productivity tools or any other equivalent certification from a recognized Institution
- Have at least three years of continuous exposure to work in a busy IT environment

c) Key Skills and Competencies

- Analytical skills
- Interpersonal skills
- Communication skills
- All round IT skills

Remuneration: Compensation at the stated grade is based on education level, relevant experience and demonstrated competency.

Interested and qualified candidates are encouraged to apply through post **to Deputy Director, CGHR, P. O. Box 1578-40100 Kisumu not later than November 28, 2022.**

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS SELECTION PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY

Only short-listed candidates will be contacted