



*In Search of Better Health*

# KENYA MEDICAL RESEARCH INSTITUTE

## INVITATION TO TENDER

The Kenya Medical Research Institute (KEMRI) is a State Corporation established in Kenya in 1979 through the Science and Technology (Repealed) Act, Cap 250 of the Laws of Kenya operated under the Science Technology and Innovation Act, 2013 as the national body responsible for carrying out research in human health in Kenya. Currently KEMRI operates under legal Notice No. 35 of March 2021, the vision is "to be a leading centre of excellence in human health research" and its mission is "to improve human health and quality of life through research, capacity building and service delivery".

TENDER NUMBER	TENDER DESCRIPTION	BID BOND AMOUNT	OTHER DETAILS
KEMRI/HQ/022/2022-2023	Tender for the provision of Group Life Insurance Cover for Kenya Medical Research Institute (KEMRI) Staff	Kshs. 500,000	Open

Interested eligible and qualified tenderers with relevant experience in similar undertakings are invited to submit their bids. The tender documents may be obtained from the procurement department, KEMRI, headquarters off, Mbagathi way, P. O. Box 54840 - 00200 Nairobi during normal working hours upon payment of a non-refundable fee of Ksh.1,000.00 per set of documents to be deposited in:

**Bank:** Kenya Commercial Bank,  
**Branch:** Kipande House,  
**Name:** Kenya Medical Research Institute, Main Account  
**Account Number:** 1104161362

Alternatively, Tender documents can be downloaded free of charge from our website [www.kemri.go.ke](http://www.kemri.go.ke).

However, candidates who choose to download the documents must notify the procurement office immediately for record purposes by email: [procurement@kemri.go.ke](mailto:procurement@kemri.go.ke) Those who buy the tenders are advised to take the banking slip to Kenya Medical Research Institute, cashiers office situated on 1<sup>st</sup> floor KEMRI headquarters and be issued with an official receipt before collecting the tender documents. Instructions to tenderers are in the respective tender documents. The envelope containing the tender document, bearing no indication of the bidder and clearly marked as indicated in the table above, should be deposited in the tender box at the Reception Area, Ground Floor, KEMRI Headquarters or sent by post to:-

**The Director General/CEO,  
Kenya Medical Research Institute,  
P. O. Box 54840- 00200, Nairobi - Kenya**

so as to reach not later than **Tuesday 11th April 2023** at **10.00am** local time. Interested bidders or their representatives are invited to witness the opening of the bids, to be held at the, Conference Hall, at KEMRI Headquarters on the same day at 10.30 am. KEMRI may terminate the procurement proceedings prior to entering into a contract and reserves the right to accept or reject any or all tenders, without being bound to give reasons for its decision or incurring any liability. The Institute is also not obligated to award to the firm that offers the lowest price.

**DIRECTOR GENERAL/CEO,  
KENYA MEDICAL RESEARCH INSTITUTE**