



In Search of Better Health

KENYA MEDICAL RESEARCH INSTITUTE

RE-ADVERTISEMENT

The Kenya Medical Research Institute (KEMRI) is a State Corporation established in Kenya in 1979 through the Science and Technology (Repealed) Act, Cap 250 of the Laws of Kenya operated under the Science Technology and Innovation Act, 2013 as the national body responsible for carrying out research in human health in Kenya. Currently KEMRI operates under Legal Notice No. 35 of March 2021, the vision is “*to be a leading centre of excellence in human health research*” and its mission is “*to improve human health and quality of life through research, capacity building, innovation and service delivery*”.

KEMRI seeks to recruit dynamic, innovative and experienced persons to fill the following positions:-

1. ASSISTANT PRINCIPAL RESEARCH SCIENTIST,(TRAINERS)JOB GROUP,KMR 4 (4 POSITIONS)

Position Description

The Assistant Principal Research Scientist (Trainers), KMR 4 will be reporting to the Director, Research Capacity Building.

a) Job Specifications

Duties and Responsibilities:

- i. To coordinate teaching, research support, and other capacity strengthening initiatives under each of the six KEMRI research themes/ programs.
- ii. Coordination of the design, development and review of relevant program curriculum;
- iii. Coordination of examinations;
- iv. Ensuring collaboration and partnerships in research and examinations with relevant institutions; ensuring ethical and professional conduct and standards.

- v. Participate in research fundraising activities
- vi. Disseminate scientific findings through publications, conferences, seminars and workshops

b) Person Specifications

For appointment to this a candidate must have:-

- i. At least eight (8) years relevant work experience;
- ii. Bachelor's degree in any of the following fields;- Medicine, Dentistry, Veterinary Medicine, Pharmacy Biomedical Sciences, Public Health or any relevant Social Science, or equivalent qualifications from a recognized Institution;
- iii. Master's degree in any of the following fields;- Clinical Medicine/ Surgery/ Dentistry, Veterinary Medicine, Pharmacy, Biomedical Sciences, Public Health, Community Health, Epidemiology, any relevant Social Science, or equivalent qualifications from a recognized institution;
- iv. Doctor of Philosophy degree in any of the following fields: - Biomedical Sciences, Public Health, Clinical Medicine/ Surgery/ Community Health, Epidemiology or any relevant Social Sciences from a recognized institution;
- v. Membership to a relevant professional body where applicable;
- vi. Developed at least twelve (12) proposals, six (6) of which have been funded;
- vii. Published at least six (6) articles in refereed journals with at least three (3) article as the first or lead author;
- viii. Supervised at least four (4) postgraduate students to completion as a Lecturer/Research Fellow;
- ix. Management Course lasting not less than four (4) weeks from a recognized institution;
- x. Certificate in teaching methodology course from a recognized institution;
- xi. Demonstrated a high degree of professional competence, management and leadership capabilities and initiative in the general organization and management of higher education and a thorough understanding of Education policies and regulations; and
- xii. Thorough understanding of the National goals, policies, objectives and the ability to relate them to proper management of the higher education function;
- xiii. Proficiency in computer application; and

c) Key Skills and Competencies

- i. Strategic thinking
- ii. Strong communication and reporting skills
- iii. Managerial skills and ability to lead teams
- iv. Mentorship, coaching and Leadership skills

- v. Interpersonal skills
- vi. Team Player

2. PRINCIPAL LIBRARIAN, JOB GROUP KMR 4 – (1 POSITION)

a) Job Specifications

Duties and responsibilities will entail;

- i. Initiating formulation and reviewing of library information policies;
- ii. Legislation, standards, rules and regulations and facilitate their implementation;
- iii. Overseeing the development of programs and activities to promote library and information service and reading culture;
- iv. Validating networking and collaboration programs;
- v. Ensuring library and information services are in conformity with international standards, procedures and norms;
- vi. Advising the Institute on all matters pertaining to management of library information services;
- vii. Coordinating library and information activities in all Centres within the Institute;
- viii. Liaising with stakeholders to mobilize resources for library information services; overseeing and reviewing budget proposals for the department;
- ix. Facilitating innovation and review of library information services and products;
- x. Overseeing monitoring, evaluation and report on implementation of library service programs; and
- xi. Development, implementation and realization of the department's strategic objectives, performance contracts and appraisal systems.

b) Person Specifications

For appointment to this grade an officer must have: -

- i. At least eight (8) years relevant work experience three (3) of which should have been in supervisory role;
- ii. Bachelor's degree in Library or Information Studies or their recognized qualifications from a recognized institution;
- iii. Master's degree in Library or Information Studies or their recognized qualifications from a recognized institution ;
- iv. PhD in Library or Information Studies will be an added advantage.
- v. Management Course lasting not less than four (4) weeks from a recognized institution;
- vi. Proficiency in Computer Applications;
- vii. Demonstrated merit, skills and abilities as reflected in work performance and results.

c) Key Skills and Competencies

- i. Planning, problem solving and analytical skills
- ii. Communication and reporting skills
- iii. Interpersonal skills
- iv. Analytical Skills
- v. Strong managerial skills and ability to lead teams.

Terms of Employment

Employment is for Three (3) years contract, as per KEMRI Human Resource Policy and Procedures Manual with a probation period for the first three (3) months.

Kindly attach your Curriculum Vitae, cover letter, copies of certified academic and professional certificates, testimonials and other relevant documents.

All the applications should be done online through KEMRI Website www.kemri.go.ke/careers - **E-Recruitment Portal** to be on or before **29th January 2024** latest **5.00 p.m. (East African Time)**

Please visit the KEMRI web site www.kemri.go.ke for more details on the advertisement.

Successful candidates will be required to fulfil requirements of Chapter Six of the Constitution.

KEMRI is an equal opportunity employer committed to diversity; persons who are abled differently, women, youth and those from marginalized areas are encouraged to apply. KEMRI does not charge a fee at any stage of its recruitment process including application, interview and processing of offer letter. If asked for a fee, report such request immediately.

Only shortlisted candidates will be contacted.