In Search of Better Health

KENYA MEDICAL RESEARCH INSTITUTE

VACANCY ANNOUNCEMENT

Assistant Research Officer KEMRI - Wellcome Research Programme

The Kenya Medical Research Institute (KEMRI) is a state corporation established through the Science and Technology (Amendment) Act of 1979, as the national body responsible for carrying out health research in Kenya. KEMRI's vision is "to be a leading centre of excellence in research for human health," and its mission is "to improve human health and quality of life through research, capacity building, innovation, and service delivery." http://www.kemri.go.ke

The KEMRI-Wellcome Research Programme (KWRP) is a partnership between KEMRI, Wellcome, and the University of Oxford. The Programme established in 1989, has evolved from conducting research in the immunology and epidemiology of malaria to a world class research institute conducting multi-disciplinary research that spans molecular biology to health systems and policy research. The Program works across 3 main hubs in Kenya (Nairobi and Kilifi) based at the KEMRI Centre for Geographical Medicine Research- Coast Kilifi and Uganda (Mbale) with an international network of collaborating sites.

The KEMRI-Wellcome Research Programme (KWRP) seeks to invite applications from experienced person to fill the following position.

Reference Number: KWTRP26/ARO-CARIS/0011
Job Title: Assistant Research Officer
Department: Epidemiology and Demography
Location: Kilifi
Duration: One (1) Year, renewable subject to availability of funds and performance

REPORTING RELATIONSHIPS:
Reports to: Principal Investigator (PI)
Direct and indirect reportees: Field Workers

BUDGET AND RESOURCE RESPONSIBILITY: Manage study floats and imprests, ensuring timely submission of financial accountabilities and processing of payments Budgeting and Planning:

JOB PURPOSE:

The Assistant Research Officer will be expected to participate in Research activities for the respective study, by providing the necessary support in the implementation of day-to-day activities, statistical and epidemiological modelling data analysis, building collaborations, disseminations and capacity building initiatives.

KEY RESPONSIBILITIES:

I. Coordinate the set-up and implementation of research studies within the Cardiovascular Disease Epidemiology Group, including pre-testing data collection tools, training study personnel, and coordinating data collection activities.
II. Contribute to report writing, dissemination and publishing of study research work by authoring in various reputable scientific journals, and supporting dissemination at various internal and external meetings, conferences, workshops and other relevant Scientific forums
III. Conduct training and Mentorships to other Researchers by participating in designing and implementing mentorship plans, developing user-friendly learning aids and reference materials as well as delivering virtual or physical training sessions to the assigned researchers, students and interns.
IV. Coordinate and supervise field staff and county health facilities personnel involved in study activities, ensuring effective implementation of study procedures, quality data collection, and compliance with research protocols
V. Participate in building and maintaining relationships, networks and collaborations with the other Departments, research groups and other stakeholders and assist in the Study Project Management to ensure quality of outputs and timely completion of the Project.
VI. Contribute to the Study full compliance with all relevant internal ethical and Research Governance protocols, policies and procedures as well as all external legal, ethical and regulatory requirements by proper documentation and adherence at all Research Phases.
VII. Provide inputs and necessary technical support to the Principal Investigator and other Programme Researchers in identifying sustainable funding opportunities and developing proposals to secure Research Grants and funding.

QUALIFICATIONS:

The successful applicant will have:

I. Minimum Bachelor's Degree in any of the following disciplines; Public Health, Health Sciences or any other relevant field from a recognized university
II. Minimum One (1) Year experience in Research from a reputable Research institution
III. Experience in the use of current technology specifically the use of automated statistical tools

BEHAVIOURAL COMPETENCIES:

I. Demonstrated high levels of integrity and confidentiality
II. Excellent interpersonal, verbal and written communication skills
III. Ability to work with diverse, multidisciplinary teams and build strong relationships with internal and external collaborators
IV. Excellent analytical skills and ability to deliver quality outputs within strict timelines.
V. Flexibility, adaptability, multi-tasking and attention to detail

PHYSICAL ENVIRONMENT/CONDITIONS:

The postholder will be expected to work flexibly, including occasionally outside normal working hours when required.

APPLICATION PROCEDURE:

All applications for roles in KEMRI and its partners (including KWRP) are centrally applied for using https://www.kemri.go.ke/ E-recruitment portal. To apply for this post, you must register as a user. Log into your account, then proceed to the vacancies, view the post and click on the button: **"Apply Now"**

Applications which should include your CV, Cover letter, copies of certified academic certificates, testimonials and other relevant documents should be made through KEMRI Website

Successful candidates will be required to provide the following: Certificate of good conduct, Higher Education Loans Board compliance certificate, KRA Tax compliance certificate, Ethics and Anti-Corruption Commission clearance.

Applicants are required to state their current/last salary.

Applicants are required to provide a valid email address and telephone number for communication regarding interview invitations. **Only shortlisted applicants** will be contacted. During the interview, shortlisted candidates must present the **ORIGINALS** of the following documents: National Identity Card or Passport, academic and professional certificates, academic transcripts, testimonials, a detailed curriculum vitae (CV), and a valid clearance certificate (Certificate of Good Conduct or its equivalent).

All the applications to be done through KEMRI Website https:///www.kemri.go.ke/e- recruitment -

E-Recruitment Portal on or before **6th December,2026** by 5.00 p.m.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITED TO DIVERSITY; PERSONS WHO ARE ABLED DIFFERENTLY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY. DIRECT OR INDIRECT CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION. KEMRI DOES NOT CHARGE A FEE AT ANY STAGE OF ITS RECRUITMENT PROCESS INCLUDING APPLICATION, INTERVIEW AND PROCESSING OF OFFER LETTER. IF ASKED FOR A FEE, REPORT SUCH REQUEST IMMEDIATELY.